

## Understanding and Preparing for Customs Audits, Focused Assessments & the Importer Self-Assessment Program

Wednesday, February 20<sup>th</sup>, 2013  
9:00-11:30 Seminar; 11:30-1:00 Lunch

The CRCBFA is pleased to welcome George R. Tuttle, III, Esq. from the San Francisco law firm George R. Tuttle Law Offices, where he has been practicing general customs and trade compliance matter for over 25 years.

The Focused Assessment (FA) and Quick Review Audit (QRA) continue to be major enforcement and compliance tools for Customs & Border Protection (CBP) and significant revenue generators. For the importer that is unprepared, the process can be intrusive, time consuming, and extremely disruptive to on-going business activities. As a trusted partner, the Customs Broker is often the first person the importer will turn to when seeking advice and guidance about the upcoming examination.

### **This seminar will provide brokers and importers alike with critical information about:**

- o Key differences between a FA and a QRA that you need to know!
- o Understanding the audit process, from the Advance Conference and Audit Questionnaire to transaction sampling; audit findings, the close-out conference and the Compliance Improvement Plan (CIP)
- o Tips and guidance on preparing for the impending FA or QRA
- o The role of the Broker as team leader or team player
- o Assessing the Risks: what steps should an importer take to get ready and how the Broker can help
- o Audit Hot Spots: Related Party Transfer Pricing; Assists; first sale; Free Trade Agreements and other traps where the unprepared importer can get burned
- o How to prepare simple yet effective internal controls and procedures
- o The Good, the Bad, and the Ugly: Using Prior Disclosure and statistical sampling effectively
- o Avoiding Conflict and confrontation: the Importer Self-Assessment Program ("ISA"). How it can help you and are you ready for it?

Registration attached:



Columbia River

CUSTOMS BROKERS & FORWARDERS ASSOCIATION INC.

### Registration Information

Sheraton Portland Airport Hotel  
8235 NE Airport Way, Portland OR 97220

Seminar: 9:00-11:30  
Lunch: 11:30-1:00

**Cost \$75.00 (includes both seminar and lunch)**

Email registration to Becky Watkins @ [rebecca.watkins@am.kwe.com](mailto:rebecca.watkins@am.kwe.com). Non-members should mail payment to CRCBFA c/o Becky Watkins @ KWE, 8934 NE Alderwood Rd., Portland OR 97220.

Participant Name: \_\_\_\_\_  
Company Name & Address: \_\_\_\_\_

Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

\*If pre-payment is not made then members will be assessed an additional \$5.00 accounting fee.

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